



**CISCO, Inc.**

Accounts  
Receivable  
Management  
Since 1968

Pre-Collection  
Letter Service

Free Demand  
Service

Immediate  
Collection Service

+ Plus Service

Attorney  
Forwarding Service

Outsourcing

Foreign Service

Custom Performance  
Reports

Client Web Access

Certified  
Members of:



Certified by CLLA



International  
Association of  
Commercial  
Collectors, Inc.



ACA  
INTERNATIONAL  
The Association of  
Credit and  
Collection  
Professionals

# Account Placement Form

Creditor: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**We agree to submit to CISCO, Inc. the following account listed below at your published rates.**

**Desired Service:** (Please check desired service)

Pre-Collection Letter Service     Immediate Collection Service     10-Day Free Demand Collection Service

Attorney Forwarding Service     Other \_\_\_\_\_

**Debtor Name:** \_\_\_\_\_

**Additional Comments:**

**Amount Due:** \_\_\_\_\_

**Client Reference #:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Contact:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_

**Date of Delinquency:** \_\_\_\_\_

**Debtor's Bank:** \_\_\_\_\_

**Bank Account #:** \_\_\_\_\_

**First Sale Date:** \_\_\_\_\_

**Last Sale Date:** \_\_\_\_\_

**Is the debtor:** (Please Check)

Incorporated     Sole Proprietorship     Partnership

**We are also faxing or mailing the following to CISCO, Inc.:**

(Please check)

Statement     Invoices     Credit Report     Correspondence

NSF Check     Credit Application     Original Application

Collection Notes

**We have NO other information besides what we are faxing or mailing to CISCO, Inc.**

**We will mail or fax any information to you upon request.**

\_\_\_\_\_  
**Signature/Title/Date**

You may mail or fax this form using our contact information below.

CISCO will forward an acknowledgement to the contact listed above verifying receipt of this account.

Thank you for the opportunity to assist you!

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